



Notice of meeting of

Shadow Executive

To: Councillors Scott (Chair), Fraser, Gunnell, Horton, King, Looker, Merrett, Potter and Simpson-Laing

(Membership is subject to change at Annual Council meeting on 22 May 2008)

Date: Wednesday, 28 May 2008

Time: 3.15 pm

Venue: The Guildhall, York

AGENDA

1. **Declarations of Interest**

At this point, Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

2. **Exclusion of Press and Public**

To consider excluding the public and press from the meeting during consideration of any exempt information as detailed on the agenda for the Executive meeting to be held on 3 June 2008, under Schedule 12A to Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to information) (Variation) Order 2006.

3. **Minutes** (Pages 1 - 4)

To approve and sign the minutes of the Shadow Executive meeting held on 14 May 2008.

4. **Public Participation**

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or

an issue within the Shadow Executive's remit can do so. The deadline for registering is Tuesday 27 May 2008, at 5.00 pm.

5. Executive Meeting on 3 June 2008 - Calling-in

To consider the items on the agenda for the Executive meeting to be held on 3 June 2008, and to take a decision on whether to call-in any of these items.

Please note that the reports relating to these items will be published on the Council's website on 23 May 2008. The website address is **www.york.gov.uk** Copies of the Executive agenda and reports are also available for viewing at public libraries in York and can be obtained by telephoning Democracy Support Group on York (01904) 551088.

6. Any Other Matters which the Chair decides are urgent under the Local Government Act 1972.

Democracy Officer:

Name: Tracy Johnson

Contact details:

- Telephone – (01904) 551031
- E-mail – tracy.johnson@york.gov.uk

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.

About City of York Council Meetings

Would you like to speak at this meeting?

If you would, you will need to:

- register by contacting the Democracy Officer (whose name and contact details can be found on the agenda for the meeting) **no later than 5.00 pm** on the last working day before the meeting;
- ensure that what you want to say speak relates to an item of business on the agenda or an issue which the committee has power to consider (speak to the Democracy Officer for advice on this);
- find out about the rules for public speaking from the Democracy Officer.

A leaflet on public participation is available on the Council's website or from Democratic Services by telephoning York (01904) 551088

Further information about what's being discussed at this meeting

All the reports which Members will be considering are available for viewing online on the Council's website. Alternatively, copies of individual reports or the full agenda are available from Democratic Services. Contact the Democracy Officer whose name and contact details are given on the agenda for the meeting. **Please note a small charge may be made for full copies of the agenda requested to cover administration costs.**

Access Arrangements

We will make every effort to make the meeting accessible to you. The meeting will usually be held in a wheelchair accessible venue with an induction hearing loop. We can provide the agenda or reports in large print, electronically (computer disk or by email), in Braille or on audio tape. Some formats will take longer than others so please give as much notice as possible (at least 48 hours for Braille or audio tape).

If you have any further access requirements such as parking close-by or a sign language interpreter then please let us know. Contact the Democracy Officer whose name and contact details are given on the order of business for the meeting.

Every effort will also be made to make information available in another language, either by providing translated information or an interpreter providing sufficient advance notice is given. Telephone York (01904) 551550 for this service.

যদি যথেষ্ট আগে থেকে জানানো হয় তাহলে অন্য কোন অর্ধাতে তথ্য জানানোর জন্য সব ধরনের চেষ্টা করা হবে, এর জন্য দরকার হলে তথ্য অনুবাদ করে দেয়া হবে অথবা একজন দোঅবী সরবরাহ করা হবে। টেলিফোন নম্বর (01904) 551 550।

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Holding the Executive to Account

The majority of councillors are not appointed to the Executive (38 out of 47). Any 3 non-Executive councillors can 'call-in' an item of business from a published Executive (or Executive Member Advisory Panel (EMAP)) agenda. The Executive will still discuss the 'called in' business on the published date and will set out its views for consideration by a specially convened Scrutiny Management Committee (SMC). That SMC meeting will then make its recommendations to the next scheduled Executive meeting in the following week, where a final decision on the 'called-in' business will be made.

Scrutiny Committees

The purpose of all scrutiny and ad-hoc scrutiny committees appointed by the Council is to:

- Monitor the performance and effectiveness of services;
- Review existing policies and assist in the development of new ones, as necessary; and
- Monitor best value continuous service improvement plans

Who Gets Agenda and Reports for our Meetings?

- Councillors get copies of all agenda and reports for the committees to which they are appointed by the Council;
- Relevant Council Officers get copies of relevant agenda and reports for the committees which they report to;
- Public libraries get copies of **all** public agenda/reports.

City of York Council

Committee Minutes

MEETING	SHADOW EXECUTIVE
DATE	14 MAY 2008
PRESENT	COUNCILLORS SCOTT (CHAIR), FRASER, GUNNELL, HORTON, KING, MERRETT, POTTER AND SIMPSON-LAING
APOLOGIES	COUNCILLOR LOOKER

222. DECLARATIONS OF INTEREST

Members were invited to declare at this point in the meeting any personal or prejudicial interests they might have in the business on the agenda.

Cllr Fraser declared a personal non prejudicial interest in Agenda Item 6 (School Crossing Patrol – Vacancies – Minute 230 refers) as a member of the retired section of Unison.

Cllr Merrett declared a personal non prejudicial interest in Agenda Item 6 (School Crossing Patrol – Vacancies – Minute 230 refers) as a Governor of St Paul's School which currently has a school crossing patrol vacancy.

223. EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That the press and public not be excluded from the meeting as there was no exempt information detailed on the agenda for the Executive meeting to be held on 20 May 2008, under Schedule 12A to Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to information) (Variation) Order 2006.

224. MINUTES

RESOLVED: That the minutes of the last meeting held on 30 April 2008 be approved and signed as a correct record, with the following amendments:

Minute 206 - "Excellence" be replaced by "excellent"
 Minute 209 - "Derwenthorpe Partnership Board" be replaced by "Derwenthorpe Executive"
 Minute 214 bullet point 4 – "top quartile were provided" be amended to read "top quartile were not provided"

225. PUBLIC PARTICIPATION

It was reported that there had been no registrations to speak under the Council's Public Participation scheme.

226. EXECUTIVE FORWARD PLAN

The Shadow Executive made the following comments on the Forward Plan at page 13 of the papers circulated for the Executive meeting to be held on 20 May 2008:

The Shadow Executive:

- *agreed to provisionally request officers for the following items on the Executive Forward Plan:*

Executive on 3 June

- *Sustainability Community Strategy and Local Area Agreement*

Executive on 17 June

- *Administrative Accommodation Review – End of Stage 3 Report*
- *LDF City Centre Area Action Plan: Issues and Options*
- *Policy Prospectus 2008/09*

227. POLITICAL MANAGEMENT ARRANGEMENTS

The Shadow Executive considered a topic which was listed as item 5 on the agenda for the Executive meeting on 20 May 2008. The Chair of the Executive was to provide an oral report concerning the proposed political management arrangements for the 2008/09 Municipal Year.

Having considered the topic, the following comments were agreed:

The Shadow Executive:

- *awaited with baited breath.*

RESOLVED: (i) That the Executive be asked to take the above comments into account when considering this item.

(ii) That the item not be called in.

228. SUSTAINABLE PROCUREMENT POLICY

The Shadow Executive considered a report which was listed as item 6 on the agenda for the Executive meeting on 20 May 2008, at page 15. The report invited Members to discuss, comment upon and approve a corporate Sustainable Procurement Policy, which set out the Council's commitment to sustainable procurement, supported the vision of York being an exemplary sustainable city and would help the Council in delivering the governments challenging targets set out in the Sustainable Procurement National Action Plan.

Having discussed the issues set out in the report and questioned officers present at the meeting, the following comments were agreed:

The Shadow Executive:

- *agreed that this was not a policy document but a statement of intent;*
- *were disappointed that the Scrutiny Report on Sustainable Procurement had not been mentioned or considered, raising concerns about the mechanisms in the Council for ensuring Scrutiny Reports were acted upon, and also raising larger issues regarding scrutiny within the Council*
- *noted that there was no base line inventory;*
- *considered the definition of sustainability was too weak, for example it should not be limited to “minimising” and there was no mention of*
 - *the eco and carbon reduction targets that were defined in council policies*
 - *the Brundtland definition as adopted at the UN Conference on Sustainability in Rio*
 - *targets being set and an assessment of achievements*
- *recommended that the Executive should consider making use of the Reserved Contracts facility by virtue of Article 19 of the EU Directive 2004/18/EC which supported factories and businesses, such as Remploy and Yorcraft, especially with the building of the new HQ building, and cross referenced to Regulation S6 of the Financial Regulations;*
- *noted with some concern the delay of the guidance manual which may cause some confusion.*

The Chair thanked Liz Ackroyd for all her help to the Shadow Executive over the last 5 years and for all the hard work that she had done while at the Council.

- RESOLVED: (i) That the Executive be asked to take the above comments into account when considering this item.
- (ii) That the item not be called in.

229. SPECIAL RESPONSIBILITY ALLOWANCES - INDEPENDENT REMUNERATION PANEL

The Shadow Executive considered a report which was listed as item 7 on the agenda for the Executive meeting on 20 May 2008, at page 117. The report from the Group Leaders recommended no immediate change to the current Special Responsibility Allowances for Members.

Having discussed the issues set out in the report, the following comments were agreed:

The Shadow Executive:

- *reiterated the submissions of the Labour Group to the Independent Remuneration Panel in relation to the allocation of SRA's;*
- *highlighted that there was no requirement to increase the budget for SRA's;*
- *highlighted that there was a need to reallocate allowances currently paid, between the various SRA's.*

- RESOLVED: (i) That the Executive be asked to take the above comments into account when considering this item.
- (ii) That the item not be called in.

230. SCHOOL CROSSING PATROL - VACANCIES

This report has been prepared at the request of the Shadow Executive to respond to a number of specific queries raised regarding the recruitment and retention of School Crossing Patrol Officers (SCPOs).

Officers reported that they had short listed some applicants which they would be interviewing shortly and they were hopeful that 2 or 3 vacancies might be filled.

Members held a wide ranging discussion about current vacancies, recruitment and retention issues, including rates of pay, safety and uniform, and additional steps that could be taken to reduce vacancies.

The Chair thanked officers for producing the report and for attending the meeting.

RESOLVED: That the contents of the report be noted.

REASON: To inform the Shadow Executive.

Cllr Scott, Chair

[The meeting started at 3.25 pm and finished at 4.10 pm].